



# Project Request Form

## Community Information

Community Name: \_\_\_\_\_

Community location (county, country): \_\_\_\_\_

Requestor relationship to community: \_\_\_\_\_

## Requestor Information

First & Last name of requestor: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

How did you hear about our organization?: \_\_\_\_\_

## Thank you for your interest in a water project with Well Aware.

Well Aware solves water scarcity problems in East Africa with sustainable water systems. Projects are reviewed based on viability, potential impact, and several other factors.

Water systems are designed by our engineers and hydrogeologists in collaboration with the community. They are funded by our network of donors, implemented by our team in Africa, and maintained by the community and their water committee.

Well Aware implements a limited number of projects each year. To request a new project, please ensure all requirements are met and provide as much information as possible.

## Requirements for all projects *(please check all that apply)*

- The community has a significant need for a new clean water source
- A possible sustainable water source exists (rainwater, natural spring, ground water)
- The community does not struggle with internal corruption or tribal conflict
- The land is deeded to the community and documentation is included

*To ensure water systems serve the entire community, the proposed site must be community property. Please include a copy of the **land deed with this form, a registration certificate (self help group or other), and a KRA PIN certificate***

- A water committee is established

*A community's water committee works together to serve the best interests of all community members. The committee must consist of at least half women, represent all tribes present, and be committed to community education and the long-term funding and maintenance of the water system.*

**Please list water committee members and their email addresses and/or phone numbers below:**

Water committee member's name	Email address	Phone number

### Additional requirements if partnering with another organization

NGO: \_\_\_\_\_ Country based in: \_\_\_\_\_ NGO contact: \_\_\_\_\_

- The non-governmental organization (NGO) is officially registered with all appropriate government authorities
- The NGO is committed to the long-term support of the community & maintenance funding of the water system
- For any services or goods provided by the NGO, there are no religious or tribal affiliations required or preferred
- The NGO does not struggle with internal corruption

### Please provide as much information as possible about the project and community

Total Population: \_\_\_\_\_, Men: \_\_\_\_\_, Women: \_\_\_\_\_, Children: \_\_\_\_\_

(Please include number of men, women and children)

GPS coordinates or directions from closest town: \_\_\_\_\_

- Expected project type:
- repair a broken well
  - drill a new well
  - rainwater collection
  - pipeline from \_\_\_\_\_
  - expand water storage

Please list all community facilities (primary school, secondary school, medical clinic, orphanage):

Facility name & service	Number of population served daily	Government/ private	Number of staff	Water source (borehole, pump, spring, rainwater)	Latrines: type and number	Is there a kitchen? Cooking method?

Does the community have any shambas?

What crops are harvested?

What is the water source for shambas?



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Does the community have any livestock? Please describe.

Are there hand-washing facilities? Please describe.

Is the community struggling with specific illnesses or diseases?

Does the community keep written records for rates of disease? If so, please describe.

Are there any threats of wildlife in the area? Please describe any concerns.

What are the current challenges that are affecting the community concerning water?

Please describe any water challenges the community has faced in the past.

Is there any water infrastructure in the community? Please include current condition and specifications.  
(Boreholes, pumps, storage tanks, elevated structures, pipelines, kiosks, tap stands, etc.)

Current water source (hand pump well, surface water, spring)	Is this water clean?	How far away is this source? (km or m)	How reliable is this source?	How much of the community's total current water is provided by this source?

Was there a previous water source that failed?

No       Yes (please answer questions below)

What was the previous water source? \_\_\_\_\_

Why did it fail? \_\_\_\_\_

When did it fail? \_\_\_\_\_

When was it installed and who installed it? \_\_\_\_\_

If the source was a well: How was the well pumped? \_\_\_\_\_

How deep is the well? \_\_\_\_\_ metres

Please list all boreholes in the community and surrounding communities (within 20 km)

*Please include all available borehole reports and documents.*

Borehole description	How far away? (km)	Depth	Pump type (hand pump, electric, solar powered?)	Yield	Is water hot or salty?	Has the well ever gone dry?

Does the community have any cisterns?  No  Yes

How large is the cistern? \_\_\_\_\_

How many rains does it take to fill a cistern? \_\_\_\_\_

When are the rainy seasons? \_\_\_\_\_

How much rainfall do you receive during the rainy seasons? Annually? \_\_\_\_\_

Has there been any droughts or floods in the last two years?  No  Yes

Please describe any recent extreme or severe weather events (droughts, flooding). Please include the date(s) of the event and duration that it occurred:

Weather Event	Date	Duration

Please list all springs in the area:

Spring description	How far away? (km)	Flows all year or only after rains?	Water temperature changes during year?	Does this spring ever turn muddy or cloudy?	Has this spring ever gone dry?



## Project Request Form

Project requests with all available documents (land deed, borehole reports) can be emailed to:  
[kareece@wellawareworld.org](mailto:kareece@wellawareworld.org)

**For local assistance in Kenya, please contact:**

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